



An umbrella organisation for: Danish Society for Medical Physics • Finnish Association of Hospital Physicists • Icelandic Society of Biomedical Engineering and Medical Physics • Norwegian Society for Medical Physics • Swedish Society for Radiation Physics

Constitution of the Nordic Association for Clinical Physics

Approved by the Nordic National Member Organisations and the NACP council
November 19th 2015

Preamble:

The NACP is an umbrella organisation, an association of associations, for the Nordic Medical Physics societies. The NACP is not meant to replace any functions of EFOMP or IOMP, but to strengthen their role in the Nordic countries.

The Nordic Association for Clinical Physics was founded in 1962 and was an active association for many years with an excellent international reputation. Following its fourteenth meeting and General Assembly in Reykjavik on June the 26th 1992, the association was not active.

In June 2004 a new Constitution was approved by the boards of the Nordic National Member Organisations (NMO) for Medical Physics: the Danish Society for Medical Physics (Denmark), the Finnish Association of Hospital Physicists (Finland), the Icelandic Society for Biomedical Engineering, the Norwegian Society for Medical Physics (Norway) and the Swedish Society for Radiation Physics (Sweden).

In 2010 and in 2015 the NMOs approved a new version of the constitution. This version is proposed by the council as a result of 5 years of work and experience, and the version tries to implement practical ways to run the NACP.

Section A: Name, scope and continuance of activities

1. Name

The official name of the society is the Nordic Association for Clinical Physics, hereafter known as the NACP.

2. Scope

The NACP limits its activities to within the Nordic countries.

3. Language

The official language of the NACP is English.

4. Continuance

The NACP shall remain in existence for an unlimited period. The voluntary dissolution of the NACP shall only be approved in accordance with the Articles of this Constitution.

Section B: Aims and purposes

5. Aims and purposes

1. The aims and purposes of the NACP include:
 - a) To co-ordinate the activities of the Nordic member organisations in the field of clinical physics in all its aspects.
 - b) To establish relationships and collaboration where appropriate with national, regional and international societies and bodies in the fields related to clinical physics.
 - c) To improve the standard of clinical physics activities within the Nordic countries.
 - d) To promote Nordic co-operation within the field of clinical physics in scientific work, developments and education.
 - e) To promote the exchange of scientific information within clinical physics and related fields of science.
 - f) To recommend standards for education, training and accreditation programmes within the fields of clinical physics.
 - g) To encourage scholarships and the exchange of scientific experts within appropriate fields.
2. The activities of NACP shall be non-profit making.

Section C: Membership

6. Organization

The NACP is an organization run by the Nordic medical physics societies.
Only one national member organization will be admitted from each country.

7. Membership

Membership of the NACP shall consist of:
(a) National Membership

8. Debts and liabilities

Members of the NACP are not liable for its debts or liabilities. The NACP is liable only to the extent of its assets.

Section D: Administration

9. Council

- 1) The Council is deemed to be the Constitutional Body of the NACP and directs the activities of the NACP.
- 2) The Council consists of delegates appointed by, and preferably from the board of, each Member Organisation and these delegates are the Council members.
- 3) The Council constitutes itself, usually according to a NACP “List of duties” approved by the Council. The Council should try to rotate the post of the President between the National Member Organisations.
- 4) The work of the Council is coordinated by the President, who shall summon and chair the meetings of the Council.
- 5) The Council shall normally have meetings four times a year.
- 6) Approved minutes from the council meetings shall be sent to the National Member Organisations.
- 7) The Council may be summoned to an extraordinary session by the President upon the written request of not less than two-fifths of the council members, or by the decision of the President.
- 8) The Council shall report annually to the boards of the National Members Organisations.
- 9) A general assembly is held together with the National Member Organisations presidents every third year during the NACP Symposia.

10. Council Members

- 1) Each National Member Organisation shall officially at all times have one council member appointed to the Council.
- 2) The President is the legal representative of the NACP.
- 3) The President shall see that agendas, papers and budgets are prepared for circulation to the council members.
- 4) If a member is unable to attend a meeting of the Council, the National Member Organisation may designate an alternate member.

Section E: Council business.

11. Council Business

1. The Council is the supreme authority of the NACP and in particular has power to:
 - a.) set Bylaws.
 - c.) set annual membership subscription fees.
 - d.) set up and/or approve committees for specifically defined matters.
2. The council should work to initiate cooperation with other Nordic organizations working in the appropriate fields.
3. The Council is responsible for furthering the aims and purposes of the NACP, and managing its financial affairs.
4. Each National Member Organisation has one vote in the council. Honorary Members have no vote.

5. A decision is valid if three votes support the decision. If Council cannot make valid decisions, council members have the option to defer the decision to the next meeting of Council, or they can decide to hold an email or postal ballot.
6. A postal ballot of the boards of the Member Organisations is compulsory on issues related to the dissolution of the NACP, changes in the Constitution, and changes in Membership of the NACP or financial obligations of the Member Organisations to the NACP. Decisions on these issues can only be made with a consensus between all five member organisations.

Section F: Financial resources

12. Financial resources

The financial resources of the NACP may consist of:

- a. Subscriptions paid by the Member Organisation, mainly to run the Council.
- b. Gifts, bequests and legacies.
- c. Subsidies and grants.
- d. Any other resources or revenues which may result from the NACP's activities or investments.

Subscription fees shall be decided by the Council. Subscriptions for National Member Organisations shall normally be directly proportional to the number of their ordinary members.

Subscriptions for additional categories of membership shall be determined by the Council. Honorary Members are not required to pay any subscription.

13. Accounting period

The accounting period shall be the calendar year.

The Council shall report annually to the National Member Organisation boards on financial matters.

14. Dissolve Article

In the event of the dissolution of the NACP, assets remaining after the discharge of all debts shall be shared between the National Member Organisations at a fair share.